Position: Veterinary Assistant - Mobile Clinic

Department: BWAR Mobile Spay/Neuter Program
Exempt/Non-Exempt: Non-Exempt, full time position

Hours and days will vary depending on organizational needs. Includes weekend and holiday work.
Immediate Supervisor: Mobile Clinic Manager

Availability: The Brother Wolf mobile spay and neuter clinic travels four to five days a week to neighboring communities to conduct high volume spay and neuter. The mobile clinic veterinary assistant will be in charge of assisting with these surgeries and must be available in accordance with the clinic schedule.

General Position Summary:
The Veterinary Assistant for the mobile clinic is responsible for assisting the veterinarian with all aspects of surgery conducted on the mobile clinic, including assisting with preparing animals for surgery, assisting in surgery as requested by the surgeon, monitoring anesthesia, supervising recovery, and client communication. The Veterinary Assistant also assists the Mobile Clinic Manager with various administrative tasks as necessary.

Essential Function/Major Responsibilities:

- Oversee all aspects of assigned patients, including (but not limited to): intake, physical examination; surgery; pre- and post-operative care; anesthetic protocols; patient monitoring; patient recovery; and emergency response.
- Manage the flow of animals through surgery to ensure efficient operation of the clinic
- Administers oral, topical, and subcutaneous medications as needed
- Partner with Mobile Clinic Manager to ensure that the clinic is appropriately stocked and appropriately staffed.
- Partner with Mobile Clinic Manager to ensure record keeping is completed and accurate
- Liaison with the public to admit and discharge animals and convey after care instructions.
- Ensures the mobile clinic is kept clean, sanitary and organized
- Ability to drive 26’ mobile clinic to locations and manage daily set up.
- Respond to medical issues involving patients as necessary
- Communicate any issues concerning staff or patients with Mobile Clinic Manager
• Fills in for other areas and performing other tasks/functions as needed, including helping out at special events
• Treats all animals humanely, properly, and with compassion at all times, regardless of the situation or circumstance.
• Always maintains a friendly demeanor and provides excellent customer service while assisting with adoptions, volunteers, fosters, or other BWAR staff.
• Promotes a humane and caring attitude toward all animals

Qualifications:
• 2+ years of prior experience working in companion animal care. Experience working as a Veterinary Assistant is a plus.
• Experience working in a spay and neuter clinic is preferred.
• Experience caring for and handling animals in a safe and effective manner, especially large or untrained animals, including animals of unknown disposition and those who exhibit medical and other problems, as well as aggressive tendencies.
• Familiarity with diseases common to dogs and cats.
• Knowledge of contemporary shelter and clinic maintenance techniques and accepted sanitary practices.
• Knowledge of animal behavior.
• Per Brother Wolf Animal Rescue's Pre-Exposure Rabies Vaccination Policy, this position will be provided with the opportunity to receive a pre-exposure rabies vaccination series or necessary pre-exposure booster dose.
• Fear Free Shelters certification preferred.
• Must have a valid driver’s license with no moving violations or traffic citations in accordance with insurance requirements.
• Bilingual skills a plus.
• Excellent interpersonal, communication, customer service, and time management skills essential.
• Genuine affection for animals, concern for their welfare, and a willingness to accommodate animals in the workplace.
• Ability and initiative, working with minimal supervision and direction.
• Maturity, excellent judgment, and a professional, personal appearance.
• Ability to read, write, and understand English is required.
• Demonstrate the Brother Wolf mission, values, and vision.

Physical Requirements:
• Physical ability to walk and or stand on your feet throughout a normal workday required. Ability to bend and squat.
• Physical ability to engage in repetitive motions of legs, arms, and hands and to hear and see clearly.
• Physical ability to push up to 150lbs and to carry up to 50lbs regularly and independently throughout a regular workday required.
Allergic conditions, which may be aggravated when handling or working with animals, may be a disqualification.

**Working conditions:**
Conditions may include working alone, working inside or outside during varying weather conditions, frequent interruptions, and some evenings/weekends meetings and classes. Potential environmental factors include:
- Exposure to chemical and biological hazards, such as feces and blood
- Exposure to sharp objects
- Working in environments that include loud noises
- Working in environments that may have uneven, wet, and slippery surfaces

**Educational Requirements:**
High school graduation required.
Registered Veterinary Technician in the state of North Carolina preferred but not required.

To apply, email cover letter and resume to holly@bwar.org.

JW / HA 12.10.19
JW / HA 2.6.20
MG 1.25.21